



[College Training Programs For Employees](#)

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## Human Resources Program Includes Essential Business Administration Training

Human Resources is crucial to the success of a company. That's because this department develops policies, procedures and programs to ensure that an organization has an adequate number of people with the right knowledge, skills and abilities to achieve its objectives. At Centennial College's Business Administration – HR (Co-op) program, students receive an Ontario College Advanced Diploma after three years of study and are prepared for roles as HR managers.

Facilitated through the School of Business, this offering is based at Progress Campus. This location is Centennial College's business hub and houses all other School of Business programs. As such, it is fully equipped with all the tools students need to not only succeed in the program but also be prepared for the field. For example, students receive microcomputer training in popular business software such as Excel, Access and SAP. Additionally, practical application of skills is an essential part of the offering and students get the ultimate practical experience through co-op terms between the third and fourth, fourth and fifth, and fifth and sixth semesters. This co-op experience not only gives students a taste of the industry and allows them to apply their skills to the real world, but it also pays – literally. Students are compensated for their time in the field.

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Meanwhile, the actual HR curriculum consists of a unique approach that incorporates current trends in the strategic management of [human resources in Toronto](#), the affirmation of diversity and human rights, and the promotion of positive union and management relations. Here is a look at some specific courses.

**Employment Law:** In order to be an effective HR professional, one must understand the laws surrounding employment. This course introduces students to the body of law governing the employment relationship. The emphasis is primarily on employment law in Ontario, with selected references to practices in other jurisdictions.

**Human Resource Management (HRM):** Learners are introduced to the functional areas of HRM and apply acquired concepts and terminology to solve problems related to effective human resource management in organizations.

**Labour Relations:** The study and practice of managing unionized employment situations is essential to HR. This course serves as an introduction to labour relations to Canada and is suited for students who have little or no knowledge of the subject.

**Recruitment and Selection:** Recruiting and selecting employees is one of the most important tasks of HR professionals. It is the employees they select who will make or break the company. This course looks at federal and provincial human rights legislation affecting recruitment and selection, scientifically based procedures in recruitment and selection, recruitment and selection as essential components of strategic HR planning, contemporary developments in interviewing, cognitive ability testing, personality testing, drug and honesty testing, and human rights.

**Employee Training & Development:** Once recruits are hired, they must be trained and developed. This course provides students with an understanding of the skills required to



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In addition to providing a wide range of courses and workshops, we offer professional skills counseling and develop employee training programs.. Community colleges are just one option when exploring continuing education units, workforce development courses and certificate programs. Most 2-year colleges offer these opportunities in a range of areas and some employers will cover the cost of classes if they help improve job performance.. Discover how to create an effective employee training program that ensures ... a local college, or your own employee ranks can educate your company in an .... Enhance your employees' skills through training programs provided by subject specialists and experienced professionals from Nassau Community College's .... Suffolk University employees contribute significantly in helping provide a quality education. Training programs provide them with an opportunity to foster their .... Staff professional development is an important dimension of Emory's Affirmative Action program. New and existing employees may avail themselves of training .... When developing your employee training plan, try to include all nine of ... has a theme – it can be as simple as a corporate university or college .... For college students exploring their career options after graduation, there's ... After the training program, employees then enter a Professional .... Our employee training programs are customized for your workplace needs. Ask us to do a needs assessment and we will give you a cost effective proposal for the .... From two-hour employee training experiences to thirteen-week certificate programs, Delta College Corporate Services will ensure your employees are ready to .... Corporate Education refers to a system of professional development activities provided to educate employees. It may consist of formal university or college training or informal training provided by non-collegiate institutions. The simplest form of corporate education may be training programs designed ... The primary role of corporate training is to ensure an employee has .... Highlighted Workforce Development and Training Programs Across the Partners ... The Partners Online College Preparation Program (OCPP),uses multimedia .... New Employee Training. New Employees. On or before your first day, complete the following trainings: (No login required).. All college employees, whether they be administrators, faculty, or staff of all ... Office provides CUNY employees with professional development and training ... The New Supervisors Program is a 5-month hybrid-learning program meant to .... Companies and employees reap the benefits of training programs. If you're looking for a career and not just any old job, set your sights on a company that invests .... There are several types of employee training programs. Employees may receive basic literacy training .... How can your training programs show employees that you care about ... School of Management” discovered that employees who discovered .... Granite State College offers a range of employee training solutions and company training programs for employers. From a robust online course delivery platform .... Workforce Training Opportunities. Massachusetts Workforce Training Grants. Workplace Training Programs. Executive Education. Management and Leadership Training. Entrepreneur and Small Business Programs. Small Business Direct Access Program Schedule. Custom Training Programs. Advanced Manufacturing.. Courses available for your employees to advance professionally and ... often seek professional training opportunities including entry into leadership programs. 44ee2d7999

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